



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GOVT. NEMICHAND JAIN COLLEGE DALLIRAJHARA
Name of the head of the Institution	Prof. Arun Kumar V.
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07748286692
Mobile no.	9425562272
Registered Email	gncjcollege.dalli@gmail.com
Alternate Email	arunkumarv320@gmail.com
Address	Govt. Nemichand Jain College Dallirajhara
City/Town	Dallirajhara
State/UT	Chhattisgarh
Pincode	491228

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Anugrahita John</b>
Phone no/Alternate Phone no.	<b>07748286692</b>
Mobile no.	<b>9993338901</b>
Registered Email	<b>gncjcollege.dalli@gmail.com</b>
Alternate Email	<b>dr.anugrahita.john@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.govtncjcollege.in/wp-content/uploads/2021/07/AQAR_2018-19.pdf">https://www.govtncjcollege.in/wp-content/uploads/2021/07/AQAR_2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.govtncjcollege.in/wp-content/uploads/2021/07/Acedemic Calender 2019-20.pdf">https://www.govtncjcollege.in/wp-content/uploads/2021/07/Acedemic Calender 2019-20.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.02</b>	<b>2016</b>	<b>04-Nov-2016</b>	<b>03-Nov-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>16-Nov-2013</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

NIL	13-Jun-2019 0	0
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	0	NIL	2020 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Class wise orientation program was organized by the class teacher or Student ParentTeacher for the newcomers to introduce the students to give various information about the college and courses. 2. Voters' awareness programs were organized. 3. Obtained feedback from students, teachers, and employees. 4. Formed Alumni Association of this college.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Organize lectures on the following topics to promote values (truth, love, nonviolence, peace)	Couldn't be organized

Formation and Registration of Alumni Association.	Formed Alumni Association and prepared a bye-law for the association and got it approved by the association in its annual meeting held on 24.2.2000 and started the registration process of the association with Registrar of Firms & Societies.
Organize program on the occasion of birth/death anniversaries of great people.	Organized birth anniversary of Mahatma Gandhiji/Observed national unity day.
Feedback to be taken from Students, Teachers, Employees, Parents and Alumnae.	Obtained feedback from students, teachers, and employees.
Conduct academic audits of every Department.	Couldn't be conducted
To establish a help desk to provide complete information to students and other stakeholders.	Established a help desk as one of the faculty members given the responsibility of the in-charge of Providing information.
To organize university-level ( Intercollegiate)( Athletics ) cross country meet.	Organized university-level cross-country( athletic) meet in 163 ( Men & Women) students, from 32 colleges that come under the jurisdiction of the affiliating university participated.
To organize exposure/academic tours for PG students as a part of their syllabus and to provide them on-the-spot knowledge.	The Department of Economics and the Department of Political Science organized academic tours.
Installation of additional and /replacement of old non-working fans, lights in the classroom.	Installed new fans in all the classrooms where there was shortage.
Installation of one bore well for drinking water.	One bore well was installed.
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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	17-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The information of academic and nonacademic is managed through a proper and hierarchical manner. The Principal is the head of the institution, receives the information regarding matters relating to teaching-learning from the faculty members. The office staff comprising of a Head Clerk and other clerical staff keep the Principal informed of the office matters. The college website and the notice board provide all the necessary information to the students. As and when required, some information that requires immediate attention is telephonically communicated to students. A complaint box is put outside the Office for any complaint/grievances.</p>
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**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follows the curriculum prepared and approved by the affiliating university and since it is an affiliated college and it does not have any liberty to prepare its curriculum. The college is affiliated with Hemchand Yadav University, Durg, and adheres to the curriculum prescribed by the University. They update the syllabus periodically for UG and PG courses. At the beginning of the session, the Principal conducts a meeting with the faculty to discuss the matters relating to academic and non-academic activities. To attain the program outcome, the college completes the curriculum within the stipulated time, and to complete the curriculum in time, the college plans and delivers the curriculum effectively through a structured and transparent process. The college prepares the academic calendar following the State government and the University's academic calendar. By this, the college sets the goal of curriculum completion. The periods are organized by an effective timetable to complete the teaching-learning system. Because of the shortage of classrooms, the college operates in two shifts. The 1st shift starts with Commerce and PG classes at 7.30 am and the second shift starts with the remaining classes at 10.30. The institute holds the class according to the schedule under proper supervision. The curriculum is delivered through lectures, ICT-based lectures, short-term projects, industrial visits, Project works are also modes of imparting quality education. In PG classes, the students are trained how to present papers in seminars ( College seminars). All the departments follow the curriculum designed and prescribed by Hemchand Yadav University, Durg. All the UG courses are offered annual and all the PG courses are in semester mode. The college strictly adheres to the timetable and course plan. The Course Plan encourages the teachers to include various methodologies like ICT, debates, and discussions to ensure effective preparation and delivery of the segment. Internal assessment and class tests are part of the instruction and examination process. All the assignments are evaluated, which provides a fair and objective evaluation system. Daily diaries are prepared by the teachers and daily activities are entered in the daily diaries. Above all, it also indicates the coverage of the syllabus. The Principal conducts meetings with the teachers

regularly. Field visits are organized by the PG departments to give on-the-spot studies. The college prepared the academic calendar of the college in which the probable teaching days, dates of internal examinations, curricular, extension related, and co-curricular activities are mentioned.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Sociology IV Sem	Nil
MA	Political Science IV Sem	19
MCom	Commerce IV Sem	6
BA	BA I st year	150
BSc	B.Sc. I st year	72
BCom	B.Com I st year	75
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

At the end of the academic year, the institute collected feedback from students on matters related to curriculum and teaching and administrative-related matters from employees. The IQAC collected the feedback through the process of responding to 10 questionnaires from students and 2 questions from the employees, 2 questions from the teachers. The institution collected feedback on curriculum aspects and courses from the students and the employees on administrative issues. The feedback collected was analyzed by the IQAC and the shortcomings and suggestions are incorporated for further improvement. But so far, the feedback from students did neither give any suggestion nor any shortcomings of either teaching or non-teaching activities. A separate proforma was given to students in which ten questions on teachers, teaching-learning, infrastructure, and the level of satisfaction on the facilities provided, were asked. They were asked to give marks on each question from 1 to 10. 100 students participated in this process. Follow-up action, of suggestions and the shortcoming, if any, gave by the students and employees is discussed and implemented. The analysis of feedback of 2019-20 is uploaded to the college website.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Hindi, Political Science, Economics, Sociology	450	515	383
BSc	Mathematics, Chemistry, Botany, Zoology, Physics.	360	183	177
BCom	Commerce	360	186	186
MA	Sociology	60	11	11
MA	Political Science	60	64	49
MA	Economics	60	43	39
MA	Hindi	60	15	15
MCom	Commerce	60	38	31

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	746	145	6	Nil	13

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	6	128	1	1	2

[View File of ICT Tools and resources](#)

No file uploaded.

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system is available in this college which is known as the Parent –Teacher system and it is implemented in both UG and PG classes. Each class has a parent-teacher who looks after the academic well-being and performance of students of that class. The academic records are kept and monitored by these Parent-teachers. The objective of this system is to promote the academic, cultural, and moral development of the students and to build confidence in them. The teachers meet the students regularly, interact with them, and this face-to-face continuous interaction with the students motivates them in all matters relating to academic and nonacademic. They also encourage the students (mentee) to participate in sports, cultural and extension activities. While nurturing the students' hobbies, they also provide necessary help and support as and when required. They support the students in enhancing their hidden abilities through observation and assessment. Activities like guidance for project work, how to present papers in seminars before the class, academic visits/field trips to nearby industries are organized by the mentors. Their focus is to simplify the learning process by rendering knowledge through on-the-spot assessment in a real atmosphere. Acquaintance and frequent interaction with teachers have improved the confidence of the students and also improved their communication skills, as most of the students are from rural backgrounds. The mentors using formal and informal means assess the mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
891	19	1 : 47

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	19	1	Nil	8

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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Nil	00	Nil	00
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	8 Commerce	IV Sem	27/09/2020	05/11/2020
MA	7 Hindi	IV Sem	27/09/2020	06/11/2020
MA	6 Economics	IV Sem	27/09/2020	06/11/2020
MA	5 Political Science	IV Sem	27/09/2020	04/11/2020
MA	4 Sociology	IV Sem.	18/09/2020	06/11/2020
BSc	3	III Year	24/09/2020	17/11/2020
BCom	2	III Year	22/09/2020	12/11/2020
BA	1	III Year	26/09/2020	22/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation of students was carried out during the academic year 2019-20. The half-yearly examination was conducted as per the academic calendar of 2019-20. The half-yearly examination was conducted in the same way as the university conducts the annual examination. By conducting this examination the students get an idea of how forthcoming the annual examination would be. Assignments and Project work, Field trips/ academic tours are another form of evaluation process conducted by this college. The Project work, Field trips/ academic tours are at present organized only for the PG students. The evaluation of the answer copies was carried out by respective teachers. Internal examinations are conducted as per the academic calendar of the college and the answer copies are evaluated by the teachers. The PG students were also given project work/ assignment works. This year the annual examination was started as per the timetable declared by the university at the right time, but had to cancel all the examinations because of the Covid-19 outbreak followed by the nationwide lockdown.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This is a government college, affiliated with Hemchand Yadav University, Durg, hence it follows the evaluation norms of government and university. The college has also prepared an academic calendar for the year 2019-20 and was uploaded to the website of the college for information. <https://www.govtncjcollege.in> The college also displays the academic calendar on the college website and the notice board. The conduct of examination starts with the question paper setting at the college level for the half-yearly examination and at the university level for the annual examination, to the declaration of results. The institute has taken some significant steps to improve the continuous evaluation of students by informing these tests well in advance at the time of admission. These evaluation /assessment test schedules are prepared and communicated to the students well in advance at the time of admission. Eight types of such

tests are organized during an academic year and 10 of marks obtained in the half-yearly examination are forwarded to the university for inclusion in the mark sheets. The annual/semester examination starts with the (a) question paper setting at the university level in which the teachers of this college are involved. (b) The annual examinations are conducted in three shifts which start from 7 in the morning to 6 in the evening and the semester examinations are conducted in one shift only. (c) Evaluation of answer copies is carried out by the teachers (d) and declaration of result at the university level.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.govtncjcollege.in/program-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
8	MCom	Commerce	16	14	88
7	MA	Hindi	11	7	64
6	MA	Economicsd	5	5	100
5	MA	Political Science	16	16	100
4	MA	Sociology	2	2	100
3	BSc	Chemistry, Botany, Zoology, Physics, Mathematics	42	41	98
2	BCom	Commerce	100	95	95
1	BA	Economics, Political Science, Sociology Hindi Litt. English Lan.	61	61	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[The feedback obtained from the students was considered as the Student Satisfaction Survey of the institute. No other mode of the survey was conducted to find out the performance or student satisfaction of the institution. The analyzed feedback is uploaded on the college's website.](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	00	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	00	Nil	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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00	00	00	Nil	0	00	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	Nil	Nil	00
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	30	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness drive At a village: Swach Bharat Mission.	NSS Unit	4	70
Cleanliness drive At the Bus stand Swach Bharat Mission.	NSS	5	52
Single use Plastic Awareness rally	NSS	8	55
Health Camp At Village Pateli Dalli Rajhara.	NSS	7	105
Stay with Them : Visit Donation to Two Orphanages	Department of Commerce	6	135
No file uploaded.			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
Swachh Bharat Mission	NSS Unit	Clean city, Essay Competition	4	70
Health Check up At Village.	Youth Red Cross Society, NCJ College, Dalli Rajhara.	Health Hygenie	7	105
Single Use Plastic awareness	NSS Unit Govt. NCJ College, Dalli Rajhara	Awareness	8	55
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic Visit	Part of the Syllabus	Indira Kala, Sangeet University	08/02/2020	08/02/2020	3
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Null	00	Null
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
264083	261384

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Others	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Nil	00	2021

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27870	4929985	66	16453	27936	4946438
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	4	1	1	0	0	2	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	4	1	1	0	0	2	0	5	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
32	<a href="https://www.govtncjcollege.in/elearning/">https://www.govtncjcollege.in/elearning/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
48100	48079	26000	25610

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college tries the maximum utilization of the physical and academic and support facilities available for the development of the students. Stock verification of all the items in the college is carried out every year and laboratory chemicals are added as per the need. The library advisory committee supervises the need of the library and meets as and when required to make library purchases. New purchases of books and new equipment/chemicals for the laboratory are made with the consultation of the concerned departments. Before making any purchase, the purchase rule of the state government is followed. All sports facilities are supervised by an Assistant Professor, who is given additional charge of sports, along with college support staff. There is a small cricket ground on the campus which is open to students and they used to play after the class. Students of athletics and weightlifting sports events practice sharing the sports facility of Bhilai Steel Plant. The Bhilai Steel Plant has the biggest iron ore mine at Dalli Rajhara, where the college is located. Dalli Rajhara is the home of iron ore mines that feed for Bhilai Steel Plant (SAIL), Bhilai. Because of the biggest iron ore plant, SAIL has provided sufficient sports facilities at Dalli Rajhara, and the students of this institute are free to utilize these facilities. Hence the college has a shared sports facility for athletics and weightlifting. The college has a facility like a purified drinking water facility. The general maintenance and upkeep of infrastructure facilities are the responsibility of the institution subject to the availability/allotment of funds from the government since it is a government institute. Minor maintenance/repairing is carried out utilizing the funds of Jan Bhagidari Samiti with prior approval.

<https://www.govtncjcollege.in/>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Scholarship for BPL Students	188	633900
Financial Support from Other Sources			
a) National	National Scholarship for SC/ST/OBC Students	414	1930733
b) International	00	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
00	Nil	Nil	00
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	00	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N/A	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	25	Govt. NCJ College Dalli Rajhara	Commerce	Govt. NCJ College Dalli Rajhara	M.Com.
2019	2	Govt. NCJ College Dalli Rajhara	B.Com.	Govt. NCJ College Dalli Rajhara	M.A. Sociology
2019	6	Govt. NCJ College Dalli Rajhara	B.A.	Govt. NCJ College Dalli Rajhara	M.A. Sociology
2019	3	Govt. NCJ College Dalli Rajhara	Science	Govt. NCJ College Dalli Rajhara	M.A. Sociology



2019	8	Govt. NCJ College Dalli Rajhara	Hindi	Govt. NCJ College Dalli Rajhara	M.A. Hindi
2019	2	Govt. KM College Dondi	Hindi	Govt. NCJ College Dalli Rajhara	M.A. Hindi
2019	1	Govt.College Dantewada, CG	Hindi	Govt. NCJ College Dalli Rajhara	M.A. Hindi
2019	10	Govt. NCJ College Dalli Rajhara	Economics	Govt. NCJ College Dalli Rajhara	M.A. Eco.
2019	11	Govt. KM College Dondi	Economics	Govt. NCJ College Dalli Rajhara	M.A. Eco.
2019	30	Govt. NCJ College Dalli Rajhara	Political Science	Govt. NCJ College Dalli Rajhara	M.A. P.S.
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross Country Competition (M)	University	114
Cross Country Competition (W)	University	49
Cultural Activities	College	245
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	191120	Anil Kumar
2019	NIL	National	Nil	Nil	190220	Jitendra Vibhar

2019	NIL	National	Nil	Nil	190618	Ku. Jyoti
2019	NIL	National	Nil	Nil	191195	Ku. Arya Goswami
2019	NIL	National	Nil	Nil	190089	Ku. Nidhi
2019	NIL	National	Nil	Nil	190944	Ku. Priyana Nishad
2019	NIL	National	Nil	Nil	190945	Ku. Monika
2019	NIL	National	Nil	Nil	190944	Ku. Priyana Nishad
2019	NIL	National	Nil	Nil	190220	Jitendra Vibhar
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As there was no order to constitute the students' union from the state government, this academic year also the election of the Students' Union did not take place.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is the administrative and academic head of the institution and he forms several committees and the function of these committees is to assist the him in matters relating to their jurisdiction after conducting the meeting with other members. This year there are 41 committees to assist him. For example, the coordinator of the admission committee supervises and conducts the admission to various programs after meeting with other members, and any problems, if encountered, are brought to the knowledge of the Principal. The coordinator of the timetable committee finalizes the timetable after consultation with other teachers and members of the committee and puts it before the Principal for

final approval. The college has a Jan Bhagidari Samiti ( Public Participation Committee) constituted as per the guidelines of the State Government which comprises of representative from teachers, farmers, industrialists, former students, parents etc.,and from various sections/categories. This committee meets twice in an year and makes recommendations about infrastructural development and other matters that come under its jurisdiction. Their suggestions and feedback are important in making the final decision on matters relating to academic and non-academic of the institution. Hence,the college practices participative management and provides an opportunity for all in the decision-making process of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college, the members of the Board of Studies as and when required, presented their views and suggestions during the meeting.
Teaching and Learning	Teachers from other department were invited lecture to promote interdisciplinary, interdepartmental cooperation, lecuture for sharing of expert knowledge. Conducted field visits/academic tours, students' paper presentations.
Examination and Evaluation	Examination-related information like form filling, submission of online examination forms, date of examination was displayed on the notice board well in advance as soon it is notified by the affiliating university. Examinations were conducted strictly following the rules and regulations of the university. Due to the Covid-19 pandemic outbreak, the whole examinations were canceled after a week and rescheduled the canceled examinations and evaluations were conducted after June 2020.
Library, ICT and Physical Infrastructure / Instrumentation	Added 66 more books worth Rs. 16453 in the library. Produced and uploaded video lectures to

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Nil	00

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nil	00	00	00	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	00	00	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	Nil	Nil	Nil	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The teaching staffs are eligible for all those schemes which are meant for government servants. Some of the available facilities are General Provident Fund fund for those teachers who were appointed before 2005 and for those who were after 2005 Contributory Provident Fund, General Insurance facility, Medical Leave, Study Leave, Loan facility, Maternity leave for women teaching staffs, Medical Reimbursement, Insurance coverage facility, Provident Fund</p>	<p>General Provident Fund fund for those employees who were appointed before 2005 and for those who were after 2005 Contributory Provident Fund, General Insurance facility, Medical Leave, Loan facility, Maternity leave for women staffs, Medical Reimbursement, General/ Contributory Provident, Insurance coverage, Computer allowance for Grade II, III and Uniform allowance for Grade IV employees. Advances like food grain, festival, Exemption of tuition fees of wards of</p>	<p>Full waiver of tuition fees of SC/ST. and girl students. National Merit Scholarships, The state scholarship for Below Poverty Line students, Financial assistance is given to those students who participate in sports and other cultural activities or those who represent the college at higher levels. Counseling at the time of the first admission.</p>

Contribution ( CPS also)	in-service staffs of this category.
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal Audit.** The college conducts an internal audit of accounts at the end of every financial year by an internal auditor. The internal auditor is normally one of the faculty members of the department of commerce. External audit The external audit of all other income and expenditure of the Jan Bhagidari Samiti is done by the Chartered Accountant. The external audit is also carried out by the Audit section of the Higher Education Department, Govt of Chattisgarh.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

00
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	00	No	00
Administrative	Yes	Chartered Accountant	Yes	Nominated auditor of Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has not yet constituted the Parent-Teacher Association. But the Parent-teacher of a particular class used to contact the parents/guardians of the wards as and when required.

6.5.3 – Development programmes for support staff (at least three)

No such development program was organized.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college was accredited in the year 2016. For the overall development of the students and to make acquaintance with the college, the college used to organize classwise orientation for all the first-year students. The initiative has been taken to involve IQAC in conducting various activities. A new pedagogical practice has been started by the department of English by introducing some video classes of grammar and teaching of English has given importance and started PPT presentation along with the conventional lecture method.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	00	Nil	Nil	Nil	Nil
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
00	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	01/07/2020	Code of conduct for students has been published in the college prospectus. Every year the college publishes the code of conduct. Under this code of conduct, the students are advised to

come to the college indecent dress and under no circumstances, their attire should be provocative. Regular monitoring by a team of professors is done. The students are advised to behave decently on the college campus and will treat the officers and employees of this college with respect and dignity. The college gives utmost importance to keeping the discipline on the campus, and therefore, it has a disciplinary committee consisting of a senior professor and a team of teachers with him to supervise. It is also advised that it is their responsibility to keep the campus clean and will show compassion towards fellow students. An anti-ragging form stating the student that he/she will not participate in this activity in the form of an affidavit is obtained from students countersigned by their parents. By becoming mentors, the teachers do their part to ensure that today's students have the tools and support they need to succeed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/07/2020	15/07/2020	62
Republic Day	26/01/2020	26/01/2020	58
WorldHuman Rights Day	10/02/2020	10/02/2020	11
Visit to Orphanage distribution of Grocery items	04/02/2020	04/02/2020	135

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. For the examination purpose and to seal the written answer copies, cloth

bags are used. 2. Simple mike set was used instead of DJ at the farewell/cultural celebration of the final year students.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

A2 ("Any Time Anywhere" ) A2 is a text message abbreviation meaning Anytime Anywhere commonly used in newsgroups and chat rooms and other real-time text-based online communication. " Anytime Anywhere" also means the expression of dedication, endurance for achieving a goal, viz., the goal of outreaching the students. This new concept is to teach and learn the English Language to UG students of Chattisgarh. Mr. Arun Kumar. V of the department of English has developed a website, [www.akumarv.in](http://www.akumarv.in) based on the syllabus of the English Language of Chattisgarh state Universities. The English Language is a compulsory II paper for Undergraduate students. With the help of this website, the students pursuing BA., BSc, B.Com from Chattisgarh can learn and complete the course material prescribe for the English Language anytime at anywhere. The website offers chapters grammar exercises and their answers along with questions and answers to that chapter. An academic website is the best place to share professional accomplishments with students. If the information given helps the students that is a huge benefit. The department of English provides the information that the students want to know. [www.akumarv.in](http://www.akumarv.in) is a students guidance portal that offers English Language study materials, notes, and more for the undergraduate students of Chattisgarh. This is an exclusive website that caters to the need of students of Commerce, Science, and Arts and provides them online coaching facility. With over 35 years of experience in teaching with the Department of Higher Education, Mr. Arun Kumar has developed this site, based on the university syllabus of Chhattisgarh for the Foundation Course (English Language), and tries to ensure that students learn proper grammar prescribed for their course. It also offers a comprehensive range of training and exercises aimed at helping students to practice their English grammar for Foundation Courses (English Language). As of this date, as many as 65000 have logged on to this site [www.akumarv.in](http://www.akumarv.in) and took advantage of this facility. Best Practice II. The mission of the college is to promote an academic environment in the tribal belt by the use of available resources and to provide the students the opportunities to strengthen their academic potential. To support the students, most of them come from a financially weak background, financial support is given in the form of various scholarships, and for academic support, additional books from the library are provided to uplift them. The college has a special book bank dedicated to this and every year a considerable number of books are added and quite many students availed this facility.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

" Stay with them " One of the missions of the college is to educate the youth to serve the nation with excellence and dedication. To serve this purpose and to inculcate the qualities of humanity and kindness in the students the college has organized a visit to two orphanages. The college believes that there are many tasks that the volunteers of the campus can initiate. To initiate, the student volunteers visited two orphanages located at Dalli Rajhara. On 4.2.2020 the students under the auspice of Dr. Dharmndra Singh, Department of Commerce,



arranged the visits to orphanages. They visited Vanvasi Ashram, Dalli Rajhara where 8 orphans from Naxalite affected areas were living, and Prerna Nishakt Jan Shikshan Sansthan where 15 orphans were living, and distribute groceries for a month and fruits. They visited and spent the whole day with them to share and express compassion and solidarity. 135 Students and 6 teachers participated during this " Stay with them," act of benevolence. The college felicitated those students who have excelled in academic and sports activities in the college. A felicitation ceremony was organized by the college to honor these students. The program was organized on 28.2.2020 which was presided over by the Principal of the college in which the Chief Guest was the Chairman of Dalli Rajhara Municipality. A large number of students witnessed this along with some invited dignitaries.

Provide the weblink of the institution

<https://www.govtncjcollege.in/>

### **8.Future Plans of Actions for Next Academic Year**

Implementation of online admission for II and III year UG students and III Semester of PG Students. Partial computerization of library. Proposal for new subjects like Geography and Sanskrit as new subjects in UG, and English, History, Chemistry and Mathematics subjects in PG was sent to Additional Director, Higher Education, Raipur for approval and further action.